



## MOSSFIEL PRIMARY SCHOOL

### DUTY OF CARE POLICY



#### Help for non-English speakers

If you need help to understand this policy, please contact the Mossfiel Primary School office in person or on 9749 1227.

#### PURPOSE

The purpose of this policy is to explain to our school community the non-delegable duty of care obligations that all staff at Mossfiel Primary School owe to our students and members of the school community who visit and use the school premises.

#### POLICY

“Duty of care” is a legal obligation that requires schools to take reasonable steps to reduce the risk of reasonably foreseeable harm, which can include personal injury (physical or psychological) or damage to property. The reasonable steps that our school may decide to take in response to a potential risk or hazard will depend on the circumstances of the risk.

Our school has developed policies and protocols to manage common risks in the school environment, including:

- Yard duty and Supervision
- Bullying and Harassment Prevention
- Camps and Excursions
- First Aid
- Grounds Maintenance
- Child Safe Standards
- Emergency Management
- Working with Children and Suitability Checks
- Mandatory Reporting
- Occupational Health and Safety

Mossfiel Primary School is committed to creating a school community where all members of our school community are welcomed, accepted and treated equitably and with respect regardless of their backgrounds or personal attributes such as race, language, religious beliefs, gender identity, disability or sexual orientation so that they can participate, achieve and thrive at school.

Mossfiel Primary School acknowledges and celebrates the diversity of backgrounds and experiences in our school community and we will not tolerate behaviours, language or practices that label, stereotype or demean others.

Staff at our school understand that school activities involve different levels of risk and that particular care may need to be taken to support younger students or students with additional needs. Our school also understands that it is responsible for ensuring that the school premises are kept in good repair and will take reasonable steps to reduce the risk of members of our community suffering injury or damage because of the state of the premises.

School staff, parents, carers and students are encouraged to speak to the principal to raise any concerns about risks or hazards at our school, or our duty of care obligations.

FURTHER INFORMATION and resources

- School Policy and Advisory Guide: [Duty of Care](#)
- School Policy and Advisory Guide: [Workplace Learning](#)

## REVIEW CYCLE

School/VRQA/Department	Approval Process	Last Updated	Review Cycle	Scheduled for Review
VRQA	Not required	August 2019	5 years	August 2024

**THINK Excellence THINK Respect THINK Resilience THINK Community**